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# Lending Library Contract

Kit Name: \_\_\_\_\_ Number # \_\_\_\_\_

Check-Out Date: \_\_\_\_\_ Return Date : \_\_\_\_\_

School or location: \_\_\_\_\_

Contact person \_\_\_\_\_

STE Representative: \_\_\_\_\_

Check-out - I have pre-checked this kit prior to check-out and find all the materials present that are on the accompanying inventory sheet. I take full responsibility for the contents of this kit. If there are any items not returned I will be held personally responsible for the replacement of that item ( not including consumables).

Print name \_\_\_\_\_ Phone No.: \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_\_

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**RETURN CHECKLIST:** I have checked the kit against the inventory sheet.

\_\_\_\_\_ **All items present**

\_\_\_\_\_ **Missing Items from Kit** (If there are items missing, please note below)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ **Consumables Used**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature \_\_\_\_\_ date: \_\_\_\_\_